

City of Eureka  
128 N. Main  
Eureka, IL 61530  
309-467-2113

**Electronic Debit Withdrawal for the Water/Sewer (Utilities) billing:**

I authorize the City of Eureka to use electronic debit withdrawal from my account for the water/sewer billing to be referred to on my Bank Statement as UTILITIES. The account listed will be used for the electronic debit withdrawal monthly for this expense:

Example Checking #: 123-456-01 or Savings # 123-456-21

Checking Account #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Savings Account #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Financial Institution Information is as follows:

Bank Name: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_ (9 digits found on the bottom left of check)

I understand that it is my responsibility to notify the City of Eureka, Clerk's Office if my electronic debit withdrawal account information changes at any time. If I fail to notify the City of any changes, and or if there is insufficient funds to pay the Utility billing there will be a \$25.00 fee for NSF, CLOSED ACCOUNT or any other reason the Utility billing is returned and not paid.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

**A VOIDED CHECK MUST BE PROVIDED WITH THIS AGREEMENT**

Benefits of Electronic Debit Withdrawal:

- No need to worry about a lost Utility Bill
- No need to write a check each month
- No late fee charge with the use of Electronic Debit Withdrawal
- The City charges no fees for this service
- You will receive a copy of the Utility billing the first of each month with the amount to be debited to your account on the 12<sup>th</sup> of the month.

The first Electronic Debit Withdraw will be taken from your account on \_\_\_\_\_ and will be taken out of your account on the 12<sup>th</sup> of each month thereafter until further notice from the participant.

Please check with your bank to see if they charge you for an Electronic Debit.